

**Troop 745/2745**  
**Organizational**  
**Chart**  
As of June 2021

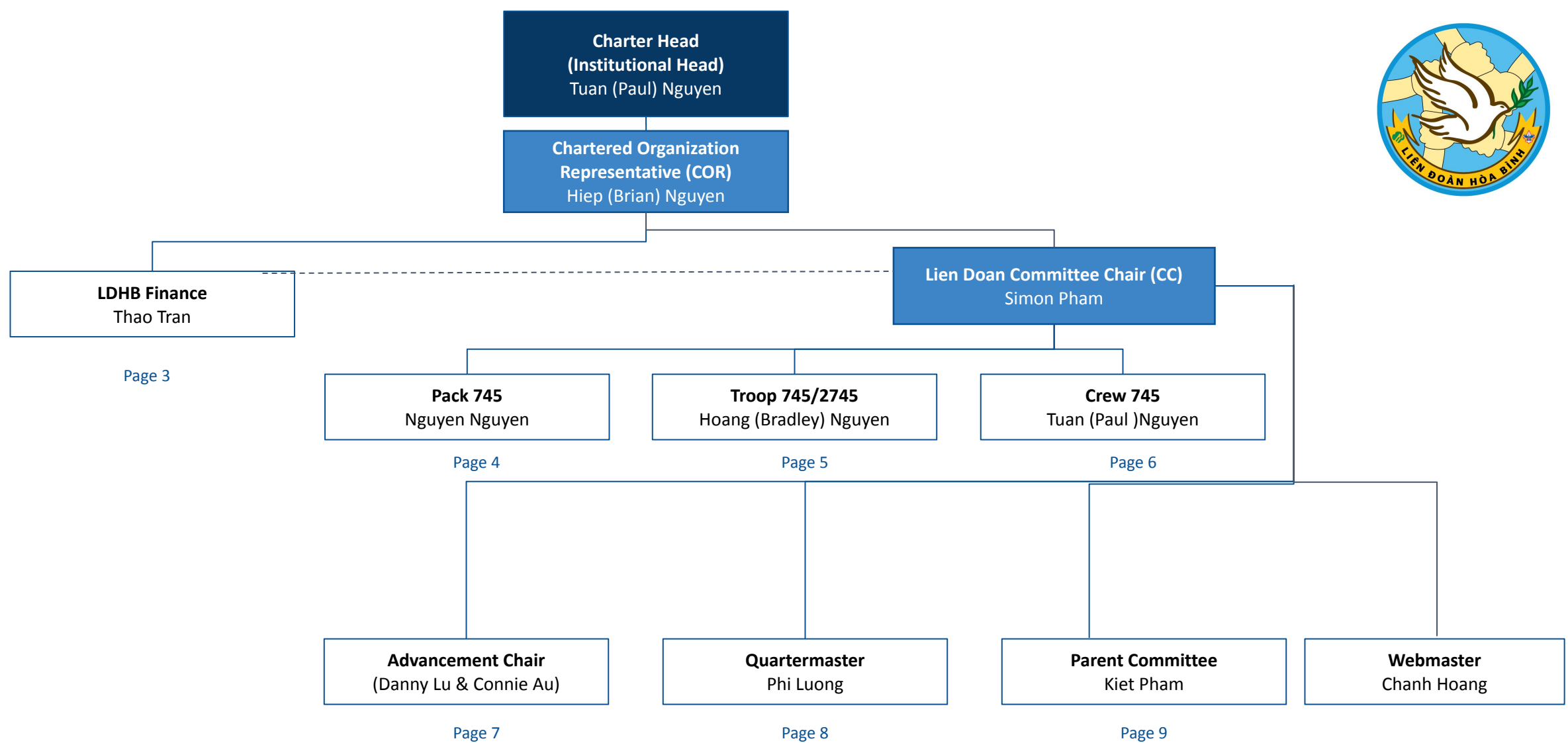




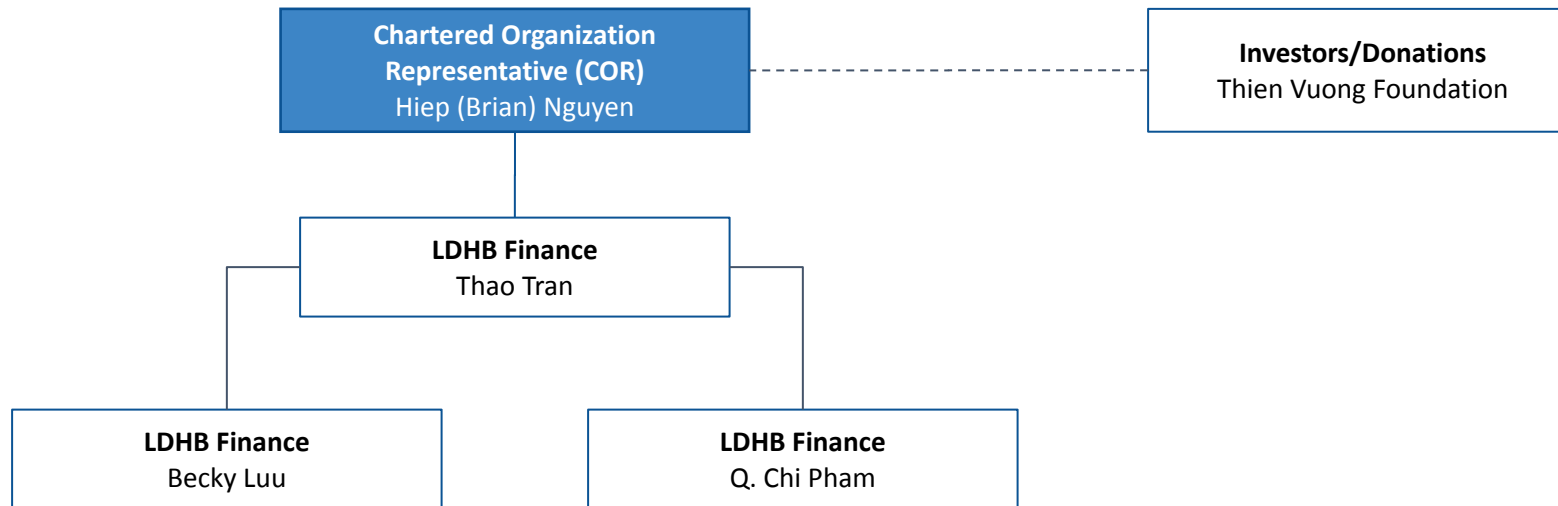
**Our Mission**

*Our Mission is to provide structured programs where scouts can explore and learn scouting experiences. We believe these foundational skills will serve the scout and their families throughout their entire lives.*

*We count on the support of our leaders and parents/guardians to help our scouts through their journey of scouting by providing hands on opportunities and the ability to share and learn together.*

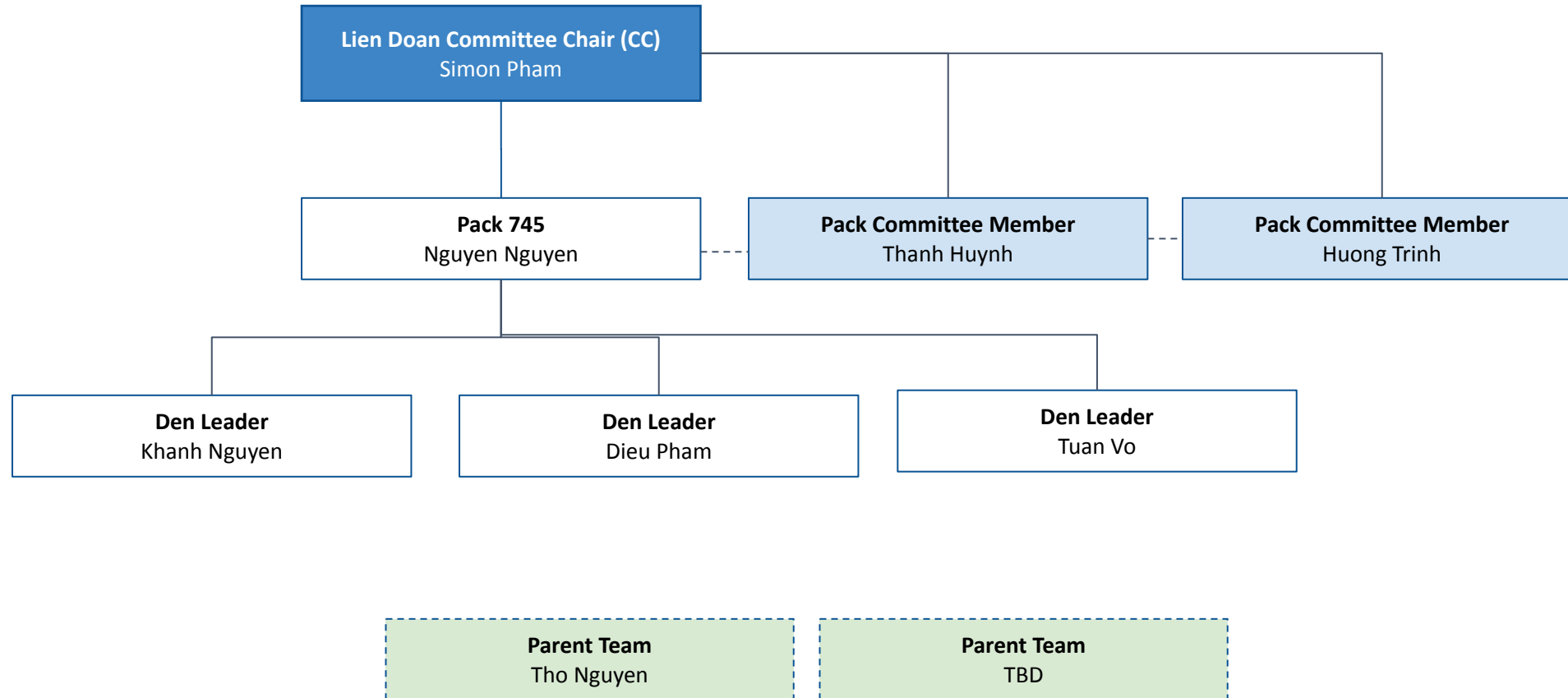


# LDHB - Finance Team



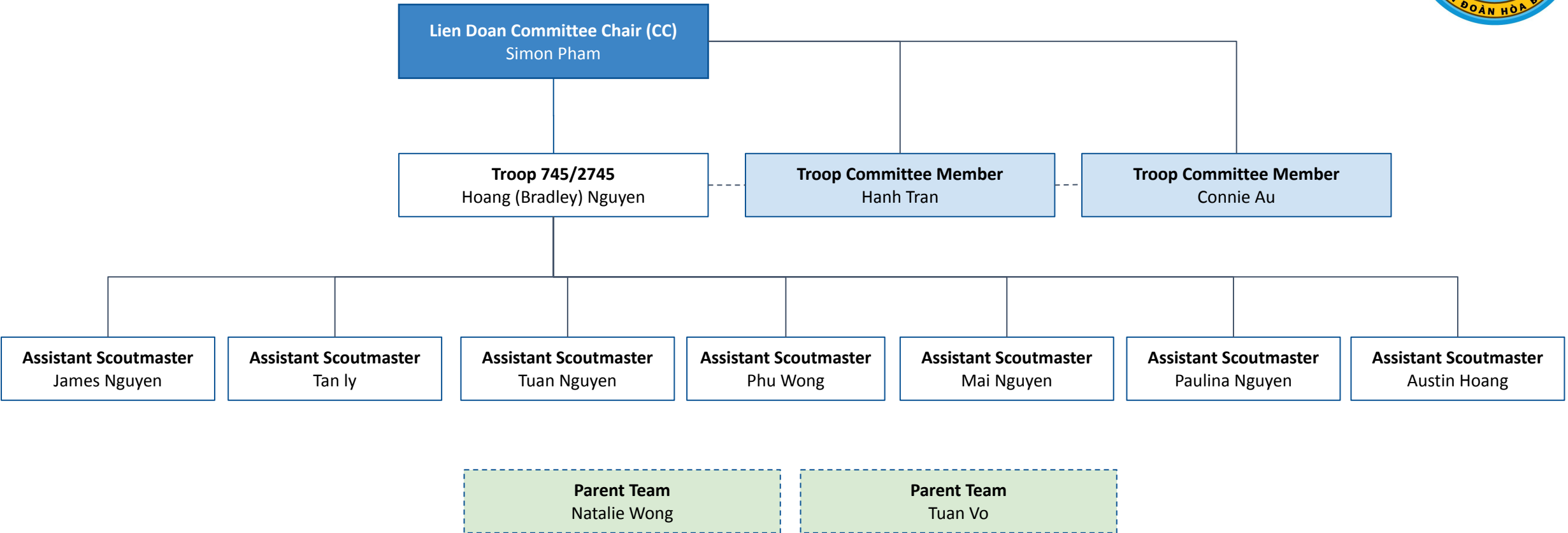
The finance team is responsible for management and reporting the LDHB finances. They make available quarterly financial statements for LDHB members and parents upon requests. They are responsible to ensure the finances are reconciled and supported with appropriate documentation as required by their investors and the BSA including filing and remittance of the annual memberships and associated fees. They plan budgets for the various groups and process reimbursements upon appropriate authorization of expenses

# LDHB - Cub Scout Pack



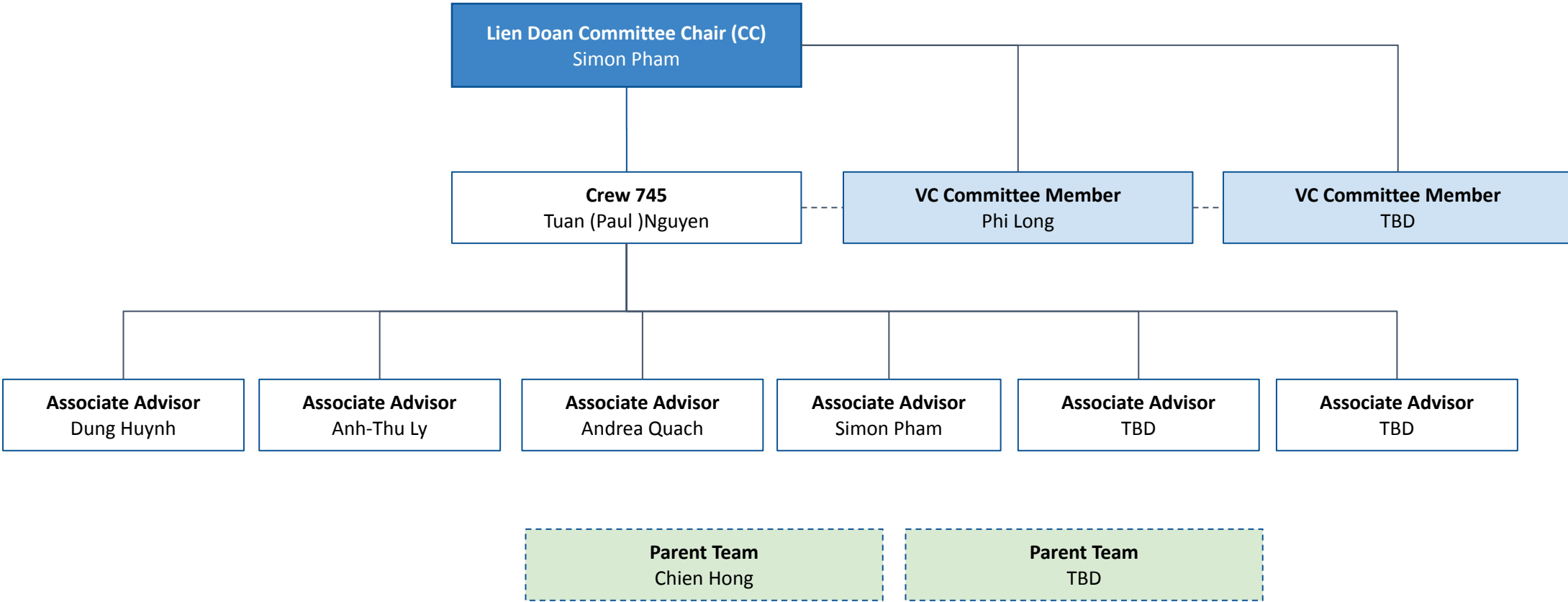
The Pack focuses on scouts who are between the grades of Kindergarten and 5th grade. The 4 levels of cub scouts are Tiger, Wolf, Bears and Webelos. They are paired with similar age/grade scouts so that they can learn together. At this level they are introduced to scouting basics through a structured program of hands on experiences and activities. They learn teamwork, respecting nature and get familiar with the scouting principles. This is a co-ed group of boys and girls

# LDHB - Scout Troop



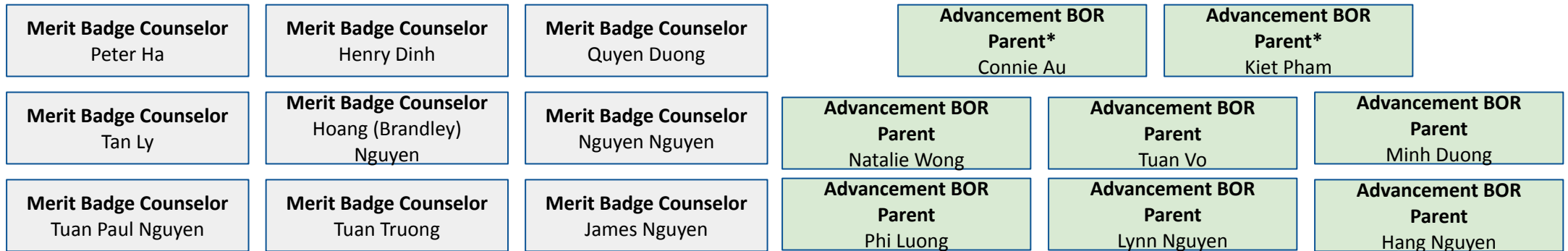
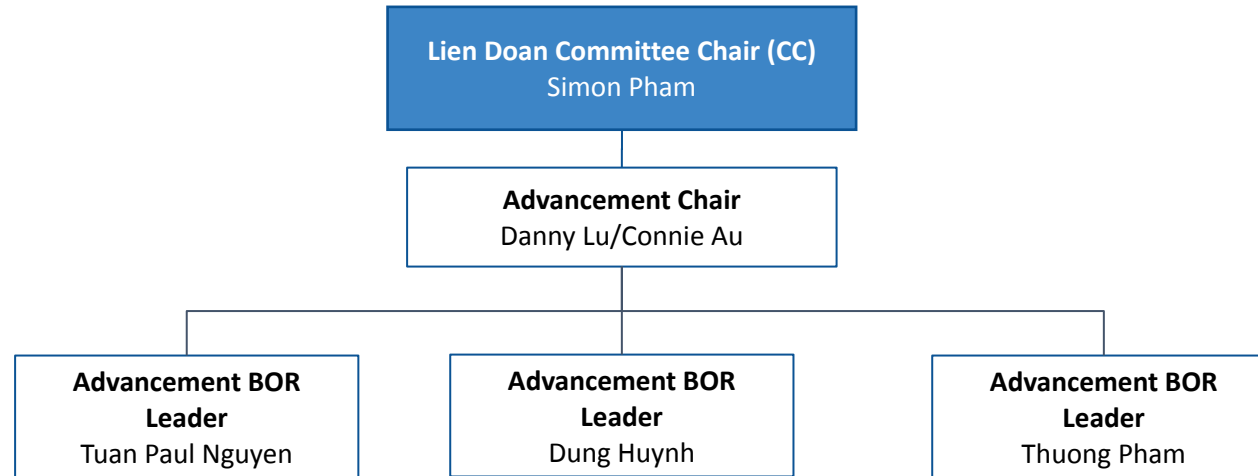
The Troop is a group scouts between 6th and 10th grade (ages 11 through 16). These groups focus on more advance hands on experience, learning and practicing scouting principles. Leveraging the Scout Handbook the focus of this group is a balance of book learnings and hands on experience. They focus on advancements of their levels while starting to work on earning their merit badges. Those who are 14+ in this group may continue in this group to complete their merit badges and/or Eagle Scout or move to the VC group.

# LDHB - Venture Crew



The Venture Crew is a group of 14+ scouts who are working towards their merit badges and/or eagle scout badges. This group focuses more on the hands-on experience of scouting, mostly in outdoor activities and overnight events/camping.

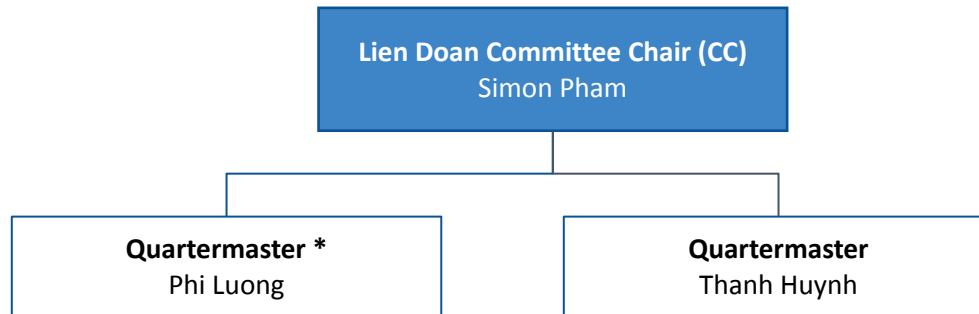
# LDHB - Advancement Team



The advancement team is comprised of leaders and parents who oversee the consistency and standards of scout advancement. They support the Pack, Troop and Crew scouts to ensure their scouting experience is consistent to the BSA standards and are able to provide feedback to the leaders in support of ensuring a positive quality scouting experience.



# LDHB - Quartermaster



The Quartermasters are responsible for the management of the groups equipment. They are responsible to inventory and assign equipment to the various scout groups and monitoring the return/handling of the equipment



**LDHB Parent Leader**  
Kiet Pham

Oversees the HB Parents Representatives and all HB main Events.

**Venture Crew Parent Leader**  
Anh Chien

**Responsibilities:**  
Understands the CREW functions, advancement, events, schedule. Work with all scouts parent and the committee members to assure that parent see a clear picture of what their scouts is doing, support the scout and leaders and coordinate event related to VENTURING CREW.

**Scouts Parent Leader**  
Natalie Wong  
Tuan Vo

**Responsibilities:**  
Understands the Boys/Girls Scout functions, advancements, events, schedule. Work with all scouts parent and the committee members to assure that parent see a clear picture of what their scouts is doing, supports the scout and leaders and coordinate event related to SCOUTS.

**Cub Scout Parent Leader**  
Anh Tho  
A. Loc

**Responsibilities:**  
Understands the Cub Scout unit, advancements and event schedules. Working with all the Cub Scout's parents to coordinate and supports all events related to Cub Scouts.

**Hoa Binh Security**  
Vien Tran /Thuy Nguyen

**Responsibilities:**  
Oversee all security for HB for any events and meeting as needed.

**Hoa Binh Webmaster**  
A. Chanh

**Responsibilities:**  
Update HB webpage and work with individual unit webmaster routinely.



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## Appendix

Roles and Descriptions

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Role	Description
<b>Charter Head</b>	A person who is the leader of an organization that has the same interest as the BSA. The charter organization is the cornerstone of the Scouting Program. This is the organization that partners with the Boy Scouts of America to deliver a Scouting program
<b>Chartered Organization Representative</b>	The individual that is the direct contact between the unit and the Charter Organization. This individual is also the organization contact with the District Committee and the Local Council. This person appoints the Pack Committee Chair and approves all adult leaders.
<b>Committee Chair</b>	The Troop Committee Chair is appointed by the Chartered Organization to see that all committee functions are carried out. The troop committee chairman appoints and supervises the unit committee and unit leaders, and organizes the committee to see that all the committee responsibilities are delegated, coordinated and completed.
<b>Crew Advisor</b>	The Venturing Crew Advisor is the adult responsible for working directly with the Ventures to help them create the program for the crew. The Advisor trains leaders to run the crew by providing direction, coaching, and support.
<b>Scoutmaster</b>	The commissioned volunteer leader, 21 or older, of a Boy Scout troop; appointed by the chartered organization. The Scoutmaster is the adult responsible for working directly with the Scouts to help them create the program for the troop. The Scoutmaster trains boy/girl leaders to run the troop by providing direction, coaching, and support.
<b>Cubmaster</b>	The Cubmaster is the guiding hand behind the work of other cub pack leaders and serves as program adviser to the pack committee. He or she is a recruiter, supervisor, director, planner, and motivator of other leaders. The roles of the Cubmaster include: Attend monthly roundtables; Plan and help carry out the Cub Scouting program in the pack according to the policies of the BSA; With the pack committee, develop and execute a year-round recruitment plan for recruiting boys into Cub Scouting.
<b>Assistant Scoutmaster</b>	An assistant Scoutmaster is an adult leader over the age of 18 who helps the Scoutmaster deliver the promise of Scouting. Each assistant Scoutmaster is assigned specific program duties. They can serve the troop by guiding a particular patrol to which they've been assigned, advising certain Scouts who've assumed a position e.g. the quartermaster, or fill in as necessary to assure the junior leaders have what they need to run things.
<b>Den Leader</b>	A Cub Scout Den Leader is the adult volunteer who plans and runs Tiger, Wolf or Bear den meetings and activities, with the assistance of one or more Assistant Cub Scout Den Leaders, the Den Chief, and Denner. They coordinate the den's involvement in pack activities, and facilitate and track the den's advancement.

Role	Description
<b>Member Committee</b>	This committee is responsible, in consultation with the Scoutmaster/Cubmaster, for the Troop's internal/external communications and membership relations. The chair oversees activities to facilitate efficient and effective communications to ensure timely parent knowledge of troop activities and events. The troop committee is responsible for conducting the business of the troop, setting policy, and helping the Scoutmaster and Scouts with the outdoor program and other planned activities. The committee also has the responsibility to provide adults for boards of review . Recruit new adult leaders, including the Scoutmaster and one or more assistant Scoutmasters. These leaders must be approved by the chartered organization. Provide a place for the troop to meet.
<b>Troop Guide</b>	A troop guide is an older Scout who holds the rank of First Class or higher, has strong teaching skills, and possesses the patience to work well with new Scouts. He usually is not a member of another patrol, but he may participate in the high-adventure activities of a Venture Patrol. As a Troop Guide, your main goal is to make the first year of scouting a successful, fun, growing experience for the newest scouts in our troop. Giving them an excellent adventure right off the start will help ensure the health of our troop and advancement of the individual scouts.
<b>Senior Patrol Leader</b>	Senior Patrol Leader (SPL) The Senior Patrol Leader is elected by the scouts to represent them as the top youth leader in the troop. Qualifications: First Class rank or higher; Must be approved by the Scoutmaster; Elected by the youth members of the troop; May not serve two consecutive terms. The senior patrol leader presides over the patrol leaders' council and works closely with each patrol leader to plan troop meetings and make arrangements for troop activities.
<b>Advancement Chair</b>	The unit advancement chair is appointed by the committee chairman to ensure that the unit has at least monthly boards of review, quarterly courts of honor, and that the unit has goals of helping each Scout advance a rank each year and for new Scouts to reach First Class rank during their first year.
<b>Merit Counselor</b>	The merit badge counselor is a key player in the Scouts BSA advancement program. Whatever your area of expertise or interest—whether it is a special craft or hobby (basketry, leatherwork, coin collecting), a profession (veterinary medicine, aviation, engineering), or perhaps a life skill (cooking, personal management, communications)—as a merit badge counselor, you can play a vital role in stirring a Scout's curiosity about that particular topic. By serving as a merit badge counselor, you offer your time, knowledge, and other resources so that Scouts can explore a topic of interest.
<b>Quartermaster</b>	Quartermasters serve as the troop's supply boss. They keep an inventory of troop equipment and see that the gear is in good condition. They work with patrol quartermasters as they check out equipment and return it. At meetings of the patrol leaders' council they report on the status of equipment in need of replacement or repair. In carrying out their responsibilities, they may have the guidance of a member of the troop committee.
<b>Board Review Members</b>	A board of review must consist of no fewer than three members and no more than six, all of whom must be at least 21 years of age. For further specifications, see "Particulars for Tenderfoot Through Life Ranks," 8.0.2.0, and "Particulars for the Eagle Scout Rank," 8.0.3.0. Unit leaders and assistants shall not serve on a board of review for a Scout in their own unit. Parents, guardians, or relatives shall not serve on a board for their child. The candidate or the candidate's parent(s) or guardian(s), or relative(s) shall have no part in selecting any board of review members. Members are often committee members but registered parents/adults may substitute as long as they are not in reviews that conflict with their own family members and they understand the aims of scouting